

NUMBER: 690

SUBJECT: STUDENT TRANSFER

APPROVAL DATE OF LAST REVISION: AUGUST 15, 2005; JANUARY 24, 2011; NOVEMBER 23, 2015; JUNE 19, 2017; JANUARY 22, 2018

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690.1 – POLICY

690.1.1 – TRANSFER OF STUDENTS WITHIN BRIDGERLAND TECHNICAL COLLEGE (BTECH)

Whenever it is deemed that a student desires to transfer or is not enrolled in the proper program, the staff will work with the student to find a more suitable occupational area. Students may transfer into a different program within Bridgerland Technical College as long as they meet the admission requirements of the new program and on a space-available basis.

690.1.2 – TRANSFER OF STUDENTS TO ANOTHER UTAH SYSTEM OF TECHNICAL COLLEGES (USTC) COLLEGE

Due to the competency-based nature of BTECH, student transfers within the Utah System of Technical Colleges (USTC) system or from other institutions of higher education will occur seamlessly with an official transcript as long as the student meets the admission requirements of the new program and/or regional campus. Transfer of their acquired competencies and skills will occur after review by and/or demonstration to the new program instructor(s).

690.1.3 – TRANSFER TO AN INSTITUTION OF HIGHER EDUCATION

Students may request transfer credit for courses that are equivalent to courses at the receiving institution. Acceptance of course credit will be determined by the accepting institution. See applicable policies of the Utah State Board of Regents and the respective Utah Institutions of Higher Education.

690.1.4 – TRANSFER OF CREDITS FROM HIGHER EDUCATION TO BRIDGERLAND TECHNICAL COLLEGE

Due to the competency-based nature of BTECH, student transfers from a higher education system will occur as long as the student meets the admission requirements of the new program and/or regional campus. Students who transfer and request course credit or advanced placement into a program shall provide official transcripts and any other required records and reports for evaluation, prior to program enrollment. Transfer of their acquired competencies and skills will occur after review and/or demonstration to the program instructor(s). Instructional staff shall provide a summary of course credit to be transferred the Student Services Office.

690.1.5 – AWARDING OF COMPETENCY TO BRIDGERLAND TECHNICAL COLLEGE

Due to the competency-based nature of BTECH, students may demonstrate competency mastery to instructional staff for advanced placement within a program. Awarding of course competencies will occur through the "transfer" process after review and/or demonstration to the program instructional staff and communicated to the Student Services Office within first month of attendance. Documentation (projects, test, etc.) that show course competency attainment shall be included in the student's file within the program. Courses requiring state/federal certificates or licensure with required hours of participation are not eligible for course challenge.

For course competency mastery consideration after the first month, the student must prove competency through challenge or skill demonstration. Course(s) for which course competency is granted shall apply toward the occupational certificate requirements. Full course hours will be awarded only for registered courses and students will receive a passing (P) grade. Course practicums and on-the-job training (off-College work experience) cannot be challenged. Failed challenges shall not be recorded on a student's transcript.

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690.2 – ARTICULATIONS & AGREEMENTS

The College currently has the following articulations and contractual agreements:

- AAS Pathway at Utah State University
- Practical Nurse pathway to Registered Nurse program with Weber State University