

**Current Report Date: December 31, 2021**

CARES Act Award: April 25, 2020  
CRRSAA Award: January 19, 2021  
ARP Award: May 11, 2021  
Prior Report Dates: June 30, 2021; September 30, 2021

To be compliant with reporting requirements as provided by the Department of Education and the ARP, Bridgerland Technical College (the College) reports the following information regarding:

Higher Education Emergency Relief Fund Reporting - Emergency Financial Aid Grants to Students

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used the applicable amount of funds designed under the ARP (a)(1) and (a)(4) programs to provide Emergency Financial Aid Grants to students.

On April 13, 2020, the College signed and returned to the Department the Certification and Agreement as required for the CARES Act. The additional funding from the ARP was based on this original certification. The College intends to use all of the funds for Emergency Financial Aid Grants to students.

2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students under the ARP (a)(1) and (a)(4).

\$951,971

3. The total amount of Emergency Financial Aid Grants distributed to students under the ARP (a)(1) and (a)(4) as of the date of submission (i.e., as of the initial report and every calendar quarter thereafter).

\$164,900

4. The estimated total number of students at the institution that are eligible to receive Emergency Financial Aid Grants to Students under the ARP (a)(1) and (a)(4).

1,451

5. The total number of students who have received an Emergency Financial Aid Grant to students under the ARP (a)(1) and (a)(4).

190

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the ARP (a)(1) and (a)(4).

The College determined funds would be allocated to the largest number of students possible due to impacts of COVID-19 related events. In order to prioritize those with exceptional need, the College sent out a survey to students. Questions were aimed at determining need such as if students were receiving financial aid from Pell Grant funds or state assistance programs. Other questions asked if students had recently faced loss of employment (for themselves or those supporting them), reduced income, food insecurity, housing insecurity, extraordinary financial circumstances, and/or serious health issues.

The College used the submitted surveys to create a matrix for awards. Applicants received an amount of \$0-\$2,000 based on no need, low need, moderate need, high need, or critical need. Students were given the opportunity to provide written authorization within the survey to apply funds directly to their student account. Those students who did not provide authorization received a check sent directly to the address on file.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

Email to Students About Survey:

Student Name (ID#):

As the COVID19 pandemic continues to linger, we hope you and your family are finding the tools to navigate these times with optimism and happiness. We truly appreciate the patience and kindness shown by our student body as we continue to balance constant change with students' educational needs.

As you may be aware, the Biden Administration passed the American Rescue Plan in early 2021 to provide direct relief for those most impacted by COVID19. As a result, federal dollars are available to assist students in meeting expenses related to educational disruptions due to the pandemic.

If your life has been impacted by COVID19, you may be eligible to receive these emergency funds. To apply, please complete this survey. You may also access the survey on the College's Internet portal <https://my.btech.edu>. These funds do not require you to pay them back or report them as income for the 2021 tax year.

The application deadline is Friday, November 5, 2021.

Please note that not all applicants will receive funding; however, you will receive notification of the results, whether you receive grant funds or not.

Thank you for choosing Bridgerland Technical College to help you reach your career goals. Together, we can do great things.

BTECH Administration

### Survey Question and Explanation for Use of Funds and Method Disbursed:

If you are awarded a financial aid grant, do you authorize BTECH to apply these funds directly to your student account as a payment? [Yes/No]

Note: By providing your authorization, these funds will be posted to your student account like any other payment plan payment to offset your tuition/fees. Since these are your funds, any amount remaining unused will be refunded to you when you exit. Without your authorization above, you have the ability to decline the financial aid grant being applied to your student account and instead use funds for any other costs due to coronavirus such as tuition, food, housing, health care, or child care.

### Email to Students Awarded who Authorized Funds Directly to Account:

Dear BTECH Certificate Seeking Student:

Due to the impact that COVID-19 has had on the world around us, additional Higher Education Emergency Relief Funds (HEERF) authorized by the American Rescue Plan (ARP) have been authorized through federal law. This allows colleges to provide emergency funds to students whose education was disrupted by the Coronavirus outbreak.

COVID-19 has impacted everyone's lives in one way or another, and we do not want any unmet financial needs due to the Coronavirus to derail your educational plans.

Based on the student form you filled out to assess need, you are eligible for relief funds. These funds have now been posted to your student account like any other payment plan payment to offset your tuition/fees. Since these are your funds, any amount remaining unused will be refunded to you when you exit.

Best of luck as you continue at Bridgerland Technical College.

Sincerely,  
BTECH Administration

### Letter Sent with Check to Students Awarded Who Did Not Authorize Funds Directly to Account:

Dear BTECH Certificate Seeking Student:

Due to the impact that COVID-19 has had on the world around us, additional Higher Education Emergency Relief Funds (HEERF) authorized by the American Rescue Plan (ARP) have been

authorized through federal law. This allows colleges to provide emergency funds to students whose education was disrupted by the Coronavirus outbreak.

COVID-19 has impacted everyone's lives in one way or another, and we do not want any unmet financial needs due to the Coronavirus to derail your educational plans. Based on the student form you filled out to assess need, you are eligible for relief funds.

Enclosed is a check intended to assist you during this time. If you would like to apply these funds directly to your student account, please contact Student Services for assistance.

Best of luck as you continue at Bridgerland Technical College.

Sincerely,  
BTECH Administration

#### Email Sent to Students Who Were Not Awarded:

Dear BTECH Student:

Due to the impact that COVID-19 has had on the world around us, additional Higher Education Emergency Relief Funds (HEERF) authorized by the American Rescue Plan (ARP) have been authorized through federal law. This allows colleges to provide emergency funds to students with exceptional need who have faced significant unexpected expenses such as loss of employment (either for themselves or their families), reduced income, or food or housing insecurity.

Based on the guidelines of this funding and the information you submitted, the criteria was not met to receive relief funds at this time.

Thank you for taking the time to complete the application to be considered for this funding. If your circumstances change, please consider reapplying for funds available in March.

Sincerely,  
BTECH Administration