



# Bridgerland Technical College

## Online Course Extension Request Form

**Logan Campus - Main**  
 1301 N. 600 W. Logan,  
 UT 84321  
 435-753-6780

**Brigham City Branch  
 Campus**  
 325 W. 100 S.  
 Brigham City, UT 84302  
 435-734-0623

**Rich County Campus**  
 1200 Redwood Road  
 Woodruff, UT 84086  
 435-793-4500

### STUDENT INFORMATION

Name Last First Middle

Mailing Address

City State Zip

Day Phone Evening Phone

E-mail Address

### REASON FOR EXTENSION REQUEST

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

An extension of 30 days may be allowed for students who are not able to complete the required online coursework in the time allowed. The cost for this extension will be \$50. You will be notified through the e-mail account listed above as to whether or not the extension request has been approved and, if approved, the new end-date for the course.

Please complete this Online Course Extension Request Form and mail it with the appropriate payment to:

Attention: Online Course Extension Request  
 Bridgerland Technical College  
 1301 N. 600 W.  
 Logan, UT 84321

Or e-mail to: [studentservices@batc.edu](mailto:studentservices@batc.edu)

Or Call: 435.750.3192

**COURSE INFORMATION**

Course Name	Official Use Only		
	Course Begin Date	Course End Date	New Deadline Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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**PAYMENT METHOD**

Check or money order enclosed Amount: \$ \_\_\_\_\_  
 Credit Card Type: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Credit Card Number: \_\_\_\_\_ Security Code: \_\_\_\_\_

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**STUDENT SERVICES USE ONLY**

Date Received \_\_\_\_\_  
Student Services Approval/Disapproval (circle one) \_\_\_\_\_ Date: \_\_\_\_\_

For questions contact Student Services at 435-753-6780 or 1-866-701-1100. For information about Bridgerland Applied Technology College, visit the website at: <http://batc.edu>.