



BRIDGERLAND
TECHNICAL
COLLEGE
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**BRIDGERLAND TECHNICAL COLLEGE
BOARD OF DIRECTORS' MEETING
JANUARY 27, 2020, 4 P.M.
LOGAN CAMPUS – MAIN BOARDROOM
1301 NORTH 600 WEST, LOGAN, UTAH**

MINUTES

~ DRAFT ~

Board Members Present

Neil Perkes, Chair – Logan Regional Hospital, Logan
Taylor Adams – Utah State University, Logan
Dave Brown – Western AgCredit, South Jordan, via phone call
Jack Draxler – Draxler Appraisal Services, Inc., North Logan
Monica Holdaway – Box Elder Chamber of Commerce, Brigham City
Brian Hyde – Autoliv, Smithfield
Nancy Kennedy, Vice Chair – Box Elder School District, Brigham City
Jeffrey Packer – All Pro Real Estate, Brigham City
Michael Madsen – Michael J. Madsen Construction, Garden City
Roger Pulsipher – Cache School District, Avon
Eric Wamsley – Rich School District, Laketown

Board Members Excused

Ann Geary, Past Chair – Logan School District, Logan

Bridgerland Technical College Present

K. Chad Campbell, President
Wendy Carter, Vice President for Instruction
Troy Christensen, Vice President for Brigham City
Emily Hobbs, Chief of Staff
Lisa Rock, Controller
Frank Stewart, Chief Development Officer
Jim White, Vice President for Student Services

Guest(s)

Dr. Scott Theurer, Trustee Representative – Dentist, Logan
Lisa Moon, BTECH AVP for Instruction
Bryan Davies, Department Head for Fire and Rescue Services

Item 1

Welcome & Pledge of Allegiance

Neil Perkes conducted the meeting and welcomed those in attendance. The meeting was called to order at 4:05 p.m. The Pledge of Allegiance was recited.

Item 2

Program Highlight – Fire and Rescue Services

Lisa Moon, Associate Vice President for Instruction

Bryan Davies, Department Head

Lisa Moon introduced Bryan Davies, Department Head for the Fire and Rescue Services program. The Standards and Training Council unanimously voted in the affirmative to continue to accredit the Fire and Rescue Services program at BTECH. Many of those doing the evaluations for accreditation made particular comments on how well run and professional the program is and said it sets the “Gold Standard for the State.” During the Council’s recent meeting on January 8, Bryan Davies was presented with a Certificate of Accreditation plaque from the council. It was truly an honor for the program.

Bryan Davies provided a presentation highlighting the Fire and Rescue Services program. On October 26, the recruits simulated what they will experience on a 24-hour shift when employed. The Facebook community enjoyed watching the recruits go on a steady stream of calls with scenarios of all kinds, including a structure fire with rescues, 11 medicals, and 21 fire calls. Recruits sat down to a cold dinner just to get called out again as they shoveled food into their mouths on the run. The instructors worked hard to organize, plan, and execute such an amazing event. They were just as tired as the persistent recruits at the end of a demanding two days.

Board members engaged in a question and answer session as they learned more about this program and the employment opportunities that exist. Bryan confirmed the outlook for employment is better now than he has ever seen.

ACTION: Information item/pleasure of the Board.

Item 3

Consent Calendar Approval

- A. **Minutes from the November 25, 2019, Board meeting** were available online for review and subsequent approval.

- B. **Fiscal Year (FY) 2018-2019 Student Enrollment and Outcomes Report Final Certification**
The FY 2018-2019 Student Enrollment and Outcomes Report, as of July 31, 2019, was reviewed by the Board of Directors in the August 26, 2019, Board meeting. As provided in the Utah System of Technical College (USTC) Policy 205.11.2, Bridgerland continued to track outcomes of FY 2018-2019 certificate-seeking students after the end of the fiscal year and provided a follow-up data submission in December. Additional non-graduate/early-hire

completers and re-enrolled students were reported. Completion rates for certificate-seeking students have been recalculated, given these updated student outcomes. The Bridgerland Technical College President along with the Vice President for Instruction and the Vice President for Student Services have certified that the submitted follow-up data comply with all applicable statutes and policies, and have verified that the updated completion rates are accurate, to the best of their knowledge. The final certification was submitted to USTC December 17, 2019, as required by USTC Policy.

ACTION: Roger Pulsipher made a motion to approve the Consent Calendar items. Brian Hyde seconded. Motion carried.

Item 4

FY 2020-2021 Proposed General Tuition Rate

The Bridgerland Technical College Board of Directors traditionally makes a recommendation for a tuition rate increase, if any, to the Utah System of Technical Colleges Board of Trustees on an annual basis. This recommendation is typically based on input from the College Administration as needed. However, for Fiscal Year 2020-2021, the Governor's Office recommended a "Freeze on tuition until affordability is adequately defined" for all Higher Education Institutions. Jim White said this recommendation from the Governor aligns with what the College Administration would also propose. Jack Draxler commended the BTECH Administration and Governor Herbert for taking a hard look at tuition rates and holding this year. Nancy Kennedy added that the Box Elder School District applauded the College for reducing fees.

ACTION: Mike Madsen made a motion to hold the FY 2020-2021 Proposed General Tuition Rate at \$2.00 per membership hour. Jack Draxler seconded. Motion carried.

Item 5

FY 2020-2021 Proposed Differential Tuition Rates

BTECH Administration is requesting the renewal of a differential tuition rate for the Farm and Ranch Management continuing education course(s) and Assessment & Learning pre-admission support course(s). Differential tuition rates for these have been in existence for many years; however, USTC Policy 204.6 (6.4) dictates that the USTC Board of Trustees approve the differential rates on an annual basis. Accordingly, with the consent and recommendation of Bridgerland's Board of Directors, a letter will be sent to the USTC Commissioner with the tuition and differential rates, which have not changed.

1. Farm /Ranch Business Management:

Beginning students: \$210/annually

Advanced students: \$240/annually

Justification: Farm/Ranch Business Management began in the early to mid-1980s in an effort to help small- and medium-sized farms and ranches become successful. For each year of its existence, it has operated with a differential tuition rate. In prior years, the process of renewing the differential rate was virtually automatic and occurred at the

same time the regular tuition rate was approved. With the development and approval of the newest version of USTC Policy Number 204.6-6.4, the College is now required to request approval of this differential rate on an annual basis.

2. Assessment & Learning Center:

All students: \$20/month

Justification: The Assessment & Learning Center exists as a resource to assist students in transitioning from wherever they are academically, to a level that will ensure success in their chosen training program. The Assessment & Learning Center does not result in an occupational credential but rather prepares students for success in both their chosen training program and eventual occupation. This center has also existed since the mid-1980s and has always operated with a differential tuition rate. The rate has been established as a means of removing or at least reducing barriers to enrollment as students move through the remedial math, English, and/or reading curriculum at their own pace. Upon successful completion of the curriculum, students are then prepared to enter one of the College's training programs and will be charged the USTC approved tuition rate for their chosen occupational program.

ACTION: Eric Wamsley made a motion to approve the FY 2020-2021 Differential Tuition Rates. Roger Pulsipher seconded. Motion carried.

Item 6

Board of Directors Orientation

Neil Perkes, Chair of the Board, asked President Campbell to provide the Board with a broad overview of the duties and responsibilities of the Board as currently defined by state law and the Utah System of Technical Colleges' policies. He also asked to have an overview of the current organizational structure of the College. President Campbell provided a presentation highlighting the following:

- Utah Code with Board of Director and President duties and responsibilities
 - <https://le.utah.gov/xcode/Title53B/53B.html>
- Utah System of Technical Colleges (USTC) Policies
 - <http://utech.edu/policies-and-procedures>
- BTECH Web Site & Policies
 - <https://btech.edu/>
- BTECH Organizational Chart
 - <https://btech.edu/wp-content/uploads/BTECH-Organizational-Chart-College-Wide.pdf>

President Campbell encouraged Board members to learn more by visiting the resources provided.

ACTION: Information item/pleasure of the Board.

Item 7

Board of Trustees Report

Dr. Scott Theurer provided a brief update from the Utah System of Technical Colleges Board of Trustees covering the following items:

- The Trustees will start the formal evaluation for President Campbell. A survey will be sent to various faculty, staff, students, legislators, and education/community representatives. The report will be shared during a closed session at the April Board Meeting.
- The BTECH Building is ranked No. 1 going into the Legislative Session. This request is a “Non-Dedicated” capital facility project. The Trustees will be responsible for determining how the ongoing funds of \$7 million will be spent for “Dedicated” capital facility projects. These requests will not be finalized until after the BTECH building gets funded. BTECH does not currently have a “Dedicated” capital facility request due to the high priority of the Health Sciences Building.
- The UTECH Board of Trustees' Vision and Goals have been modified in the last 45 days. Dr. Theurer provided a brief overview.
- Custom Fit will be participating in a routine audit over the next few months.
- UTECH has submitted an ongoing budget increase for \$15 million for compensation, program expansion, equipment, student support, Custom Fit, and college access advisors.
- Legislative drafters are working on a bill considering the recommendations from the Higher Education Strategic Planning Commission and the 3rd party evaluator NCHEMS. Dr. Theurer explained the proposed Board structure to the committee, which will consist of a person for technical education and a person for traditional higher education. Dr. Theurer is encouraged by the possibility of reducing inefficiencies and duplication, and creating seamless transitions for learning. Board members would like to know when the bill is available and would like to know what they can do to be helpful in the process.

ACTION: Information item/pleasure of the Board.

Item 8

Information Items

A. Custom Fit Training Department – Year to Date

Fiscal Year	Trainees	Training Hours	Total Companies	New Companies
19-20 Qtr 1	1,488	11,802	140	18
19-20 Qtr 2	2,257	25,378	176	19

B. Stand-Alone Courses

- In accordance with USTC Policy 200, Section 5.1.2, courses not part of an approved certificate shall be approved by the Chief Instructional Officer and reported to the College Board of Directors as an information item. The current schedule is included as

a link and is always available online at btech.edu. No new courses need to be approved at this time.

C. Calendar/Happenings

- Calendar available at btech.edu/event-calendars
 - February 7 – BTECH Ski Night, 5 p.m., Beaver Mountain
 - March 30 – April 3, Closed for Spring Break
- Board Meeting Dates
 - April 27, 2020
 - June 22, 2020
 - August 24, 2020
 - November 16, 2020

Item 9

Adjournment

The meeting adjourned at 5:53 p.m.