



1301 North 600 West • Logan, UT 84321 • 435.753.6780

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), Bridgerland Technical College requires the written consent of the student authorizing the disclosure of student information from his or her record. The authorization must include: the specific information to be released; the party or class of parties to whom the information is to be released; the purpose of the release; the date; and the student’s signature.

Please complete the following form and return it Student Services. **PHOTO ID IS REQUIRED.** Students must present photo ID when submitting this form in-person, or provide a copy of photo ID when submitting the form via mail, fax or email.

Student Information:

Name: _____

ID #: _____

Email: _____

Current Phone: _____

Student Record(s) to Release (check all that apply):

- Enrollment Records/Pre-test Scores/Registration
- Account Information/Charges/Payments/Balances
- Dates of attendance and registration
- Progress form(s)
- Financial Aid/Awards/Disbursement/Eligibility
- Program of study/Enrollment Status
- Certificates/diplomas/degrees awarded
- Other: _____

Release to:

Sponsor/Employer/Individual: _____

Contact Name: _____

Email: _____

Daytime Phone Number: _____

Fax: _____

Address: _____

Reason for Release: _____

Special Instructions: _____

I understand that the information specified on this form is being released to a third party at my request, with the understanding that this party will not release it to any other parties. Bridgerland Technical College is hereby released from all legal responsibility or liability for the release of the above-referenced information.

Student Signature

Today’s Date