



**BRIDGERLAND APPLIED TECHNOLOGY COLLEGE
CAMPUS BOARD OF DIRECTORS' MEETING
AUGUST 29, 2016, 4 P.M.
MAIN CAMPUS BOARDROOM
1301 NORTH 600 WEST, LOGAN UTAH**

MINUTES

Board Members Present

Michael J. Madsen, Chair – Business and Industry
Nini Anderson – Box Elder School District
Ann Geary – Logan School District
Karen Hess – Business and Industry
Jeffrey S. Packer – Business and Industry
Neil Perkes – Business and Industry
Roger D. Pulsipher – Cache School District
Dr. Scott L. Theurer – Business and Industry
Eric Wamsley – Rich School District
Dr. David R. Woolstenhulme – Utah State University

Board Members Excused

Brian T. Leishman, Vice Chair – Business and Industry
Dave Brown – Business and Industry

Bridgerland Applied Technology College

K. Chad Campbell, Campus President
Wendy Brog, Vice President for Instruction
Troy Christensen, Vice President for Brigham City Campus
John Davidson, Vice President for Instruction
Emily Hobbs, Assistant to the President
Lisa Rock, Controller
Jim White, Vice President for Student Services

Guests

Lance Anderson, Mike Liechty, Doug Richards (via Tandberg)

Item 1

Welcome and Pledge of Allegiance

Mike Madsen conducted the meeting and welcomed those in attendance. The meeting was called to order at 4 p.m. The Pledge of Allegiance was recited.

ACTION: Jeff Packer made a motion to amend the order of the agenda to allow Doug Richards to present first. He requested that Item 5 "Training on Open Meeting Laws for the State of Utah" move to Item 2. Karen seconded. Motion carried.

Item 2

Training on Open Meeting Laws for the State of Utah

Doug Richards, Assistant Attorney General

Doug Richards, Assistant Attorney General, provided required training on the Open and Public Meeting Laws for the State of Utah. This training is ongoing and will be scheduled again for next year.

Item 3

Approval of Minutes

ACTION: Motion was made by Ann Geary for the approval of the minutes from the June 20, 2016, Board meeting with the following amendment: "BATC is considering using the OWATC Health building [*plans*] for cost saving measures." Roger Pulsipher seconded. Motion carried.

Item 4

Welcome and Introduction of New Board Members

Chad Campbell, President

The BATC Board of Directors and Administration welcomed Nini Anderson and Neil Perkes as new Board members. Nini represents Box Elder School District and replaces Carrie Ann Johnson as an educational representative. Neil is the Nursing Administrator for Logan Regional Hospital and represents the health care sector on the Board as a business and industry representative. The new and existing Board members, with participation from BATC Administration, provided a brief introduction of themselves.

Item 5

Cache County School District (CCSD), Cache High School Relocation, and Logan City 12th North Easement

Mike Liechty, CCSD Deputy Superintendent

As part of Cache County School District's effort to relocate Cache High School from its current location (on 1400 North) to be immediately adjacent to BATC's south parking lot, BATC and CCSD have been asked by Logan City to provide a roadway easement between the two properties. Mike Liechty and Lance Anderson, representing CCSD, explained their future construction project, along with describing the need for an easement for both the perimeter road and the sewer line connection. The Board engaged in discussion.

ACTION: Jeff Packer made a motion to allow an exclusive easement for Cache County School District, and the Presiding Bishopric of the LDS church. In addition, the motion included the approval to connect the sewer from the new Technology High School to BATC as described on the attached Cache High School – New School Utility Plan and that an interlocal agreement between BATC and Cache County School District be created to handle the maintenance responsibilities for the road and sewer maintenance costs. Motion seconded by Ann Geary. Motion carried.

With the approval of this easement and sewer line, the item will now be forwarded to the UCAT Board of Trustees for final review and approval at their next meeting scheduled for September 14, 2016.

Item 6

BATC Governing Authority – Election of Officers

Mike Madsen & Scott Theurer

During the June 20, 2016, Board Meeting, Policy #103 "BATC Governing Authority," was updated to include a section on the election of board officers. Pursuant to the adoption of the revised policy, Board elections were held.

ACTION:

Dr. Scott Theurer, representing the nominating committee, opened nominations for Board Chair. The Board made nominations. After some discussion, Karen Hess nominated and made a motion to elect Ann Geary as Chair of the BATC Board of Directors.

A roll call vote was performed:

Nini Anderson – Yes

Ann Geary – Yes

Karen Hess – Yes

Jeffrey Packer – Yes

Neil Perkes – Yes

Roger Pulsipher – Yes

Scott Theurer – Yes

Eric Wamsley – Yes

David Woolstenhulme – Yes

Michael Madsen – Yes

Voting unanimous; motion carried.

Dr. Scott Theurer opened nominations for Board Vice Chair. The Board placed nominations and discussion took place.

Karen Hess nominated Roger Pulsipher for Vice Chair of the BATC Board of Directors.

Dave Woolstenhulme nominated Karen Hess for Vice Chair of the BATC Board of Directors.

A roll call vote for Vice Chair was performed:

Nini Anderson – Roger Pulsipher

Ann Geary – Karen Hess

Karen Hess – Karen Hess

Jeffrey Packer – Karen Hess

Neil Perkes – Karen Hess

Roger Pulsipher – Roger Pulsipher

Scott Theurer – Roger Pulsipher

Eric Wamsley – Roger Pulsipher

David Woolstenhulme – Karen Hess

Michael Madsen – Karen Hess

Voting:

Karen Hess – 6

Roger Pulsipher – 4

Karen Hess was elected as Vice Chair for the BATC Board of Directors.

Item 7

Fiscal Year (FY) 2016 Enrollment, Completion, & Cost Report

Jim White, Vice President for Student Services

The President, Vice President for Student Services, and the Vice Presidents for Instruction conducted a careful review of the FY 2016 Enrollment, Completion, and Cost Report and certify, to the best of their knowledge, the report meets the criteria in state statute and in UCAT policy. Jim White outlined the Board's main criteria to approve, which is the following:

1. To be complete and accurate as of July 31, 2016.
2. Comply with UCAT policy.
3. Reflect activity that is consistent with the core missions of the Utah College of Applied Technology (UCAT), the Bridgerland Applied Technology College (BATC), all applicable statutes, and all UCAT and BATC policies.
4. Finalize BATC and UCAT FY2016 reporting of all enrollment, completion, and cost report (except for certificate-seeking, non-completers whose statuses change in the December Placement Update, due to re-enrollment or placement in related employment, as provided in Policy 205.6.1.2(b) and 205.6.3).

A copy of the College certified data was provided electronically to the Board for review and approval. Jim White explained the methodology used to prepare, review, and verify the membership hour data. BATC was pleased to report overall growth and a 6.5 percent increase in certificates with the highest enrollment in Welding and Automated Manufacturing & Robotics.

ACTION: Dr. Theurer made a motion to approve the FY 2016 Enrollment, Completion, & Cost Report. Roger Pulsipher seconded. Motion carried.

Item 8

Utah Cluster Acceleration Partnership (UCAP) Grant Report

John Davidson, Vice President for Instruction

BATC received a UCAP Grant for \$300,000 during FY 2015-2016. This funded the following:

- Controls Engineering Technician equipment
- AM STEM Robotics
- Composites equipment for USU/BATC shared lab in Brigham City

John provided a brief review of the grant and how the funding benefited the College.

Item 9

Capital Development Request – Follow-up report

Chad Campbell, President

During the June 20, 2016, Board Meeting discussion on the FY 2018 Capital Development request, a question was raised regarding the recent announcement that Herff Jones was closing their plant. This plant is located immediately adjacent to BATC. A recommendation was made that BATC Administration look into possibilities for use/purchase of the building. As requested, BATC Administration has been in contact with the local Plant Manager along with the Senior Vice President at the corporate office to discuss their plans for the building. After touring the plant, President Campbell and BATC Administration

agree the building would be suitable for heavy industrial programs but not health-related programs. Darrell Hunting of DFCM provided preliminary estimates and predicts that the cost to remodel the Herff Jones building for health-related programs would not offer a significant savings. As suggested by two Building Board members, BATC will move forward with a new, purpose-built building. President Campbell will continue communication with Herff Jones representatives. Building donation and other funding options are still being discussed.

Item 10

Board of Trustees Report

Dr. Scott Theurer, BATC Trustee Representative/Board Member

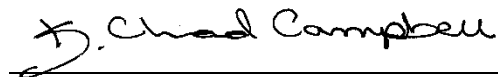
Dr. Theurer explained that governance has changed the way the eight presidents are hired. The Board of Trustees now nominate, interview, and hire presidents. The College Board of Directors evaluate and make compensation recommendations for their respective college presidents. President Campbell believes there are many other BATC employees that need compensation increases before discussing the item further. The BATC Board supported his position and did not recommend any adjustment to President Campbell's compensation at this time. Following the discussion, no motions were made and no votes were taken.

A new system will be developed by the UCAT Board of Trustees in January 2017 to begin evaluating presidents and addressing compensation. Dr. Theurer will provide more information as it becomes available.

Item 11

Adjournment and Next Meeting Date

The meeting adjourned at 6:10 p.m. The next Board meeting will be Monday, November 21, 2016, at 4 p.m.



*Minutes submitted by K. Chad Campbell, President
Prepared by Emily Hobbs, Assistant to the President*


Ann L. Geary, Board Chair