

**BRIDGERLAND APPLIED TECHNOLOGY COLLEGE
CAMPUS BOARD OF DIRECTORS' MEETING
NOVEMBER 23, 2015, 4 P.M.
MAIN CAMPUS BOARDROOM
1301 NORTH 600 WEST, LOGAN UTAH**

MINUTES

Board Members Present

Michael J. Madsen, Chair – Business and Industry
Brian T. Leishman, Vice Chair – Business and Industry
Ann Geary – Logan School District
Karen Hess – Business and Industry
Jeffrey S. Packer – Business and Industry
Roger D. Pulsipher – Cache School District
Dr. Scott L. Theurer – Business and Industry
Eric Wamsley – Rich School District
Dr. David R. Woolstenhulme – Utah State University

Board Members Excused

Dave Brown – Business and Industry
Carrie Ann Johnson – Box Elder School District

Bridgerland Applied Technology College

K. Chad Campbell, Campus President
Wendy Brog, Vice President for Instruction
Troy Christensen, Vice President for Brigham City Campus
John Davidson, Vice President for Instruction
Emily Hobbs, Assistant to the President
Jim White, Vice President for Student Services

Guest(s)

Mike Liechty

Welcome & Pledge of Allegiance

Mike Madsen conducted the meeting and welcomed those in attendance. The Pledge of Allegiance was recited.

Approval of Minutes

Motion was made by Roger Pulsipher for the approval of minutes from the August 24, 2015, Board meeting; seconded by Karen Hess. Motion carried.

Recognition and Honor of the Bridgerland Applied Technology College (BATC) Student of the Year and Candidate for the Utah College of Applied Technology (UCAT) Student of the Year

In conjunction with the UCAT Student of the Year campaign, Jim White presented the Fiscal Year (FY) 2015-2016 Student of the Year selection as Tracy Allen. The BATC Student of the Year at BATC was selected from a group of excellent candidates who were required to submit an application, go through an interview with the selection committee, and agree to represent BATC and UCAT during the upcoming year including legislative and other public relations events.

Tracy Allen received the award during the Board meeting and talked about her start as a single mom looking for a career to support her family as quickly as possible. BATC was a good fit for her. She chose the Automated Manufacturing & Robotics Program because of the high job placement and prospect of high wages. Tracy recently started a paid internship at Nucor Steel where she is making double the salary of her previous job.

Notification of FY 2016-2017 Secondary Student Fees to Education Providers

Board members received a copy of the High School Course Offerings booklet, which includes the BATC secondary student fee schedule for FY 2016-2017. This schedule has been provided to all secondary education providers in the Bear River Region and is also available on BATC's Web site at batc.edu/students/high-school-students. Each school district representative on BATC's Campus Board of Directors is required by UCAT policy to provide written notification of this fee schedule to the Board of Education President of their respective districts. Jim White reviewed the booklet and associated fees.

Motion was made by Scott Theurer to approve the Secondary Student Fee Schedule and agreement (where applicable) to notify the Board of Education of their respective districts and secondary education providers; seconded by Eric Wamsley. Motion carried.

FY 2016-2021 Strategic Plan

Board members received a "draft" copy of the recently developed 2016-2021 Strategic Plan. Standard Four, entitled, "Strategic Planning," of the Council on Occupational Education Accreditation Standards requires the Strategic Plan to include (a) Mission of the institution, (b) Vision of the institution, (c) Objectives for a minimum period of three years, (d) Strategies for achieving the objectives, and (e) Strategies for evaluating progress toward achieving the objectives. The Strategic Plan is to be reviewed and revised as necessary, and the results of the evaluation are to be documented at least annually. This Strategic Plan is designed to satisfy these requirements and provide an opportunity for discussion related to the strategic planning process.

Wendy Brog explained that representatives from each department participated in focus groups to identify strategies for the betterment of the College. She reviewed the Strategic Plan objectives and strategies and provided opportunity for input.

Motion was made by Dave Woolstenhulme to approve the FY 2016-2021 Strategic Plan as it was provided; seconded by Scott Theurer. Motion carried.

Audit Committee Report – Audited Annual Financial Report for the Year Ended June 30, 2015

The BATC Audited Annual Financial Report for the Year Ended June 30, 2015, along with the Government Auditing Standards (GAS) report on internal control and the auditors required communications were provided in digital format at batc.edu/about-us/governing-board/board-meetings. Auditors from the Office of the Utah State Auditor participated in a conference call with the BATC Audit Committee.

On behalf of the Audit Committee, Ann Geary addressed the Board and said the audit was clean and there were no findings or recommendations. She expressed her appreciation for the Accounting

Department and said she was impressed with the outcome. Ann noted the changes due to GASB68. All entities are now required to report post-retirement liabilities, so it would be difficult to compare last year's report to this year's. President Campbell provided the BATC Explanation of Changes in Net Position to assist the Board in better understanding the financial position of the College without GASB68.

Motion was made by Ann Geary for acceptance of the Audited Annual Financial Report June 30, 2015, with commendation to Lisa Rock and Wes Marler; seconded by Scott Theurer. Motion carried.

BATC Policy Manual Updates

Board members received a copy of a table of BATC policies with minor changes and updates. Digital copies of the respective policies were available online at batc.edu/about-us/governing-board/board-meetings for review. The table lists the name and number of each policy along with a brief description of the changes. Chad reviewed the revisions and provided explanation. Board members engaged in a question and answer session. Jeff Packer asked if BATC has considered intellectual copyrights to generate money. He noted that Utah State University (USU) has used this as a fund generator. President Campbell responded that BATC has a policy that was patterned after USU's policy on intellectual copyrights. Scott Theurer suggested the faculty and staff have an opportunity to see the policies. BATC provides policies to employees on the web site and are working towards providing them publicly.

Motion was made by Jeff Packer to approve the BATC Policy Manual Updates as proposed; seconded by Karen Hess. Motion carried.

BATC and City of Logan – Small Land Exchange for Sidewalk

The City of Logan is designing and implementing a revised intersection for the corner of 1400 North and 600 West, Logan, Utah. The project will widen the intersection and will add traffic signals. In order to complete this project, the city needs to acquire a small strip of land from each of the property owners on all four corners of the intersection. When approached to purchase the land, BATC proposed a similar arrangement for this intersection as the one on 1400 North and 1000 West, Logan, Utah. BATC would provide the small strip of land in return for a sidewalk from the intersection to the west and another sidewalk from the intersection to the south, which would create a safe place for students to walk. The City of Logan agreed to the proposal. John Davidson said the cost for the curb, gutter, and sidewalks is consistent with the value of the property. Jeff Packer believes this is a great trade.

Motion was made by Scott Theurer to approve the Small Land Exchange for Sidewalk proposal; seconded by Jeff Packer. Motion carried.

Campus President's Report, Board Chair Update, and Legislative Update

Mike Madsen and Chad Campbell provided a brief update of the following UCAT and/or legislative developments:

- *New UCAT President:* Senator Aaron Osmond has withdrawn as the new UCAT President. The UCAT Board of Trustees will meet after Thanksgiving to discuss how to move forward. President Rob Brems will continue as the UCAT President through the legislative session, and his retirement has been postponed.
- *Building Board Ranking of Capital Development and Land Bank Projects:* President Campbell provided a copy of the Building Board Ranking spreadsheet and pointed out that BATC is No. 11, directly behind Mountainland Applied Technology College as expected. Ogden Weber Applied Technology College moved ahead to position No. 7. Land Banking was not officially prioritized, but BATC is listed as No. 2 currently, which potentially provides an opportunity for funding.
- *Legislative Audit – Report on Completion and Placement:* There was implication that people were doing things they shouldn't have, but President Campbell assured the Board that UCAT and BATC are reporting correctly. The Council on Occupational Education has guidelines that are followed closely. UCAT is resisting separate guidelines because it would be tedious and confusing.

Next Meeting Date

The next Board meeting will be Monday, January 25, 2016, at 4 p.m.

Adjournment

The meeting adjourned at 5:45 p.m.