



**BRIDGERLAND APPLIED TECHNOLOGY COLLEGE
CAMPUS BOARD OF DIRECTORS' MEETING
JUNE 20, 2016, 4 P.M.
MAIN CAMPUS BOARDROOM
1301 NORTH 600 WEST, LOGAN UTAH**

MINUTES

Board Members Present

Michael J. Madsen, Chair – Business and Industry
David G. Brown – Business and Industry*
Ann Geary – Logan School District
Roger D. Pulsipher – Cache School District
Dr. Scott L. Theurer – Business and Industry
Dr. David R. Woolstenhulme – Utah State University

Board Members Excused

Brian T. Leishman, Vice Chair – Business and Industry
Karen Hess – Business and Industry
Jeffrey S. Packer – Business and Industry
Eric Wamsley – Rich School District

Bridgerland Applied Technology College

K. Chad Campbell, Campus President
Wendy Brog, Vice President for Instruction
John Davidson, Vice President for Instruction
Emily Hobbs, Assistant to the President
Jim White, Vice President for Student Services

Bridgerland Applied Technology College Excused

Troy Christensen, VP for Brigham City Campus

Guests

Mike Liechty
Lisa Rock

*Participated via conference call

Item 1

Welcome and Pledge of Allegiance

Mike Madsen conducted the meeting and welcomed those in attendance. The meeting was called to order at 4:03 p.m. The Pledge of Allegiance was recited.

Item 2

Auto Collision Scholarship Awards

John Davidson, Vice President for Instruction

The Board members went to the Auto Collision lab to participate in a short awards ceremony on behalf of the Collision Repair Education Foundation to congratulate the following students on their awards:

- Bransen McCall, winner of the CCC Michael Salvatore Memorial Student Repair Technician Scholarship. This award is \$3,000 to be used for tuition, required supplies, and room and board while completing the Auto Collision certificate at BATC.

- Tanner Passey, winner of the ABRA Auto Body & Glass Tool Grant. As a result of the tool grant, Tanner will be able to select \$2,000 worth of Snap-On tools to benefit him in the Auto Collision Program at BATC and his subsequent employment.

The students were given the awards along with a letter of commendation from the Board. Following completion of the ceremony, Board members returned to the Boardroom for the remainder of the meeting.

Item 3

Minutes from the April 18, 2016, Board Meeting were available online for review and subsequent approval.

ACTION: Scott Theurer made a motion to approve the April 18, 2016, Board minutes. Roger seconded. Motion carried.

Item 4

Training on Open Meeting Laws for the State of Utah

Doug Richards, Assistant Attorney General

Doug was unable to attend the meeting. This item has been postponed until a future date.

Item 5

Policy 103 – BATC Governing Authority Update

Chad Campbell, President

Ann Geary, Board Member

Jeff Packer, Board Member

A draft of Policy 103, BATC Governing Authority, was provided for review. During the April 18, 2016, Board Meeting, the Board directed President Campbell to work with Ann Geary and Jeff Packer to develop a policy related to the selection and composition of BATC Board Officers. Rather than create an entirely new policy, substantial revisions to the existing Policy 103 were drafted By President Campbell, Ann Geary, and Jeff Packer. This draft policy is designed to provide authoritative guidance on the composition of Board officers, the process of selecting those officers, and a brief outline of their duties. Included is a paragraph defining what constitutes a 'quorum' for voting purposes that also authorizes the use of telephones or other communication equipment as a valid means of participating in a meeting. The final paragraph defines 'voting.' The preponderance of this draft policy comes directly from UCAT Policy 101 entitled 'Bylaws.'

Board members engaged in discussion and recommended removing 4.2.1.a and 4.7.1.

ACTION: Roger made a motion to approve Policy 103 – BATC Governing Authority, as amended by the Board. Seconded by Scott Theurer. Motion carried.

The Board is interested in getting to know each other better. Ann suggested including a short Board member biography on the Web site.

Item 6

Board of Directors – Open Positions

Chad Campbell, President

In accordance with Title 53B-2a-108 of the Utah Code, the composition of the BATC Board of Directors should include a school board member from each school district in the region, a representative from

Utah State University, and seven members representing business and industry. Due to a career opportunity, Carrie Ann Johnson, representing Box Elder School District, will no longer be serving on the BATC Board of Directors. BATC Administration has consulted with Box Elder County School District's Superintendent, Ron Tolman, who indicates they will be selecting a new representative for BATC's Board of Directors in their July board meeting and will inform us of their choice.

BATC Administration would also like to pursue selection of another business and industry representative so all open positions can be filled. Since BATC is in the process of pursuing a new Health Sciences and STEM Technology building, a representative from the healthcare industry would be preferable. BATC Administration provided the Board with a copy of Utah Code, Title 53B-2a-108 (1)(f) that outlines the process of replacing business and industry representatives on the Board.

ACTION: Ann Geary, Roger Pulsipher, and Dave Woolstenhulme, the education representatives present at the meeting, agreed to discuss potential candidates with BATC Administration following the meeting and provide direction on how to proceed with replacing the open position on the Board.

Item 7

Fiscal Year (FY) 2017 Strategic Planning and Mission-Driven Operating Budget

Chad Campbell, President

President Campbell introduced Lisa Rock as the BATC Controller who helped with the budget overview. The FY 2017 Operating Budget was included for review. The spreadsheet provides a comparison of the changes between FY 2015, 2016, and 2017.

During the April 18, 2016, Board Meeting, a brief update and budget summary was provided and discussed. The summary budget informed the Board that Senate Bill (SB) 08 provided \$310,100 for compensation and benefits increases and House Bill (HB) 02 provided \$313,900 for new or existing program expansion at the College. It was also reported that the Legislature provided an ongoing equipment appropriation to UCAT that would increase BATC's budget by \$81,100. There is a good chance this \$81,100 will move to O&M due to the Brigham City remodel and addition of 25,000 square feet.

Also, as reported in the April 18, 2016, Board Meeting, the UCAT Board of Trustees and BATC's Board of Directors approved an increase in tuition from \$1.75 to \$1.85 per membership hour. The change in tuition rate is estimated to increase revenue by \$78,100. This budget includes an estimate for increased tuition. Tuition and fee revenue is given to the respective instructional program along with the necessary legislative appropriation to fund the cost of the respective self-contained program.

The Board engaged in a question and answer session regarding the budget.

ACTION: Dave Woolstenhulme made a motion to approve the FY 2017 Operating Budget. Ann Geary seconded. Motion carried.

Item 8

Fiscal Year (FY) 2017 Strategic Planning – Capital Development and Land Bank Request

Chad Campbell, President

BATC has submitted both a Capital Development and Land Bank Request to the State Building Board and the Legislature for the past several years. These requests are the result of long-term strategic planning and are designed to meet the future expansion needs of BATC. Since requests of this nature take years

to process through the Building Board and Legislature priority list, BATC has continued to send in requests.

BATC's Capital Development request was ranked as the 2nd priority for UCAT at the June 8, 2016, Board of Trustees meeting. President Campbell provided a list of the ranking. In addition, the UCAT Board of Trustees approved the same list of land bank requests that were submitted in the prior fiscal year. Although land banking for BATC is important, it is not urgent. BATC does not have interest in pursuing land banking until the new Health Sciences and STEM Technology Building is funded. BATC is considering using the OWATC Health building for cost savings measures.

Mike Madsen informed the Board that Herff Jones is closing. The Board discussed the option of pursuing purchase of this building as a cost effective solution. President Campbell said the Main and West Campuses were purchased as heavy industrial buildings and have worked well for such programs. The immediate need is a purpose-built Health Sciences building, which has very different specifications. BATC would give it consideration if the request included a complete remodel to meet the needs of health related programs.

ACTION: Ann Geary made a motion to approve the FY 2018 Strategic Planning – Capital Development and Land Bank Request. Scott Theurer seconded. Motion carried.

Item 9

Board of Trustees Report

Dr. Scott Theurer, BATC Trustee Representative/Board Member

Scott Theurer provided a brief update from the UCAT, which included the Trustee confirmation process, capital development presentations, and president and commissioner compensation increases. In addition, a search committee has been appointed for the new commissioner. The UCAT Board of Trustees hopes to have selected a new commissioner by mid October.

The Trustees have been holding meetings at various UCAT Colleges. They will be meeting at BATC in April 2017.

Item 10

Other Items of Business

Mike Madsen will continue as chair of the BATC Board of Directors until the election on August 22, 2016.

Item 11

Adjournment and Next Meeting Date: The meeting adjourned at 6 p.m. The next Board meeting will be Monday, August 22, 2016, at 4 p.m.